

## **KENTUCKY REAL ESTATE APPRAISERS BOARD**

Meeting Minutes, July 28, 2023

### **TYPE OF MEETING**

Regular Meeting

### **DATE AND LOCATION**

**DATE**– 500 Mero Street, Frankfort, KY and via Zoom video teleconference

### **PRESIDING OFFICER**

William Jeffrey Fultz, Chair

### **ROLL CALL**

Present:

William Jeffrey Fultz, Chair  
Justin Noble, Board Member  
John Dexter Outlaw, Board Member  
Matthew Walters, Board Member

Present Also:

Hannah Carlin, Deputy Director, KREA  
Seth Branson, KREA Staff  
Rene Rogers, Staff Attorney III, KREA  
Megan LaShelle, Administrative Coordinator, KREAB  
Tom Veit, Executive Assistant, KREAB

Absent:

John Brewer, Vice Chair

The Kentucky Real Estate Appraisers Board meeting was called to order by Chairperson Jeff Fultz at 9:06 a.m. Eastern.

### **MINUTES**

John Dexter Outlaw moved to approve the June 23, 2023 minutes as presented; the motion was seconded by Matthew Walters; and the motion passed 4-0.

### **DEPUTY DIRECTOR COMMENTS**

Kentucky Real Estate Authority Deputy Director Hannah Carlin updated the Board on the conclusion of the license renewal period. 86% of appraisers timely renewed their licenses. She also informed the Board that the hiring process for two new KREA positions will begin soon. These new positions will assist all KREA boards.

## LEGAL UPDATE

Kentucky Real Estate Authority, Staff Attorney III, Rene Rogers, gave the Board an overview of an update from the Appraisal Subcommittee inviting comments, explaining that there were no changes to the previous version and if the Board wanted to provide comment, legal staff would draft a submission at the Board's direction. She also informed the Board there were several inactive licensees who did not activate their license within the three (3) year period required by law. Board staff is working on a letter to send to those individuals, explaining that they need to take the examination and re-apply if they wish to obtain a license.

## EDUCATION

John Dexter Outlaw moved to approve education courses submitted by the following providers for Fiscal Year 2021-22 and 2022-2023, as submitted to the Board, with a second by Matthew Walters. The motion passed 4-0.

- A. Appraisal Institute
- B. ASFMRA
- C. McKissock
- D. OREP

## CERTIFICATION/LICENSURE

John Dexter Outlaw moved to approve applications M.M. through N.W. and C.B. through K.W. for Appraisers and Appraisal Management Companies; the motion was seconded by Justin Noble; and the motion passed 4-0. Matthew Walters moved to approve the application for S.O.; the motion was seconded by Justin Noble; John Dexter Outlaw abstained from voting; and the motion passed 3-0. Matthew Walters moved to approve the review of applications for temporary permit; the motion was seconded by John Dexter Outlaw; and the motion passed 4-0.

### A. Review of Applications

286584	M.M.	Associate	Louisville, KY	
286874	F.L.	Associate	Harrodsburg, KY	
286735	Z.C.	Certified General	Frankfort, KY	Upgrade
286853	E.B.	Certified General	Chicago, IL	Reciprocal
286055	B.M.	Certified General	Nashville, TN	Reciprocal
285288	K.C.	Certified General	Houston, TX	Reciprocal
285375	L.K.	Certified Residential	Portland, TN	Reciprocal
283726	N.W.	Certified Residential	Louisville, KY	Upgrade
286570	S.O.	Certified Residential	Prospect, KY	Upgrade
286574	C.B.	Certified Residential	Louisville, KY	Upgrade
286842	J.H.	Associate	Bowling Green, KY	
286421	M.W.	Associate	Lexington, KY	
286419	S.Y.	Associate	Goshen, KY	
286008	L.M.	Associate	Frenchburg, KY	
286931	K.W.	Associate	Louisa, KY	

**B. Licensure Report**

Certified General – 664  
Certified Residential – 659  
Licensed Residential – 12  
Associate – 181  
**Total – 1,516 Appraisers**

**C. Appraisal Management Company (AMC) – Total – 116 AMCs**

**D. Review of Application for Temporary Permits**

**E. Motion to approve the Temporary Permits for the following applicants as listed below by Matthew Walters, second by John Dexter Outlaw, all members being in favor, motion carried.**

286767	S.D.
286747	P.T.
286782	A.M.
286674	J.R.
286698	J.S.
286290	C.M.
286594	E.E.
286420	B.D.
286218	D.V.
286512	A.M.
286532	S.L.
286486	W.C.
286514	C.F.

**EXPERIENCE REVIEW**

Matthew Walters moved to accept the experience for the following applicants as listed below. Justin Noble seconded the motion and the motion passed 4-0.

- A. K.R.– approve experience for Certified Residential, must pass the CR exam.
- B. L.F.– approve experience for Certified Residential, must pass the CR exam.
- C. M.E.– approve experience for Certified Residential, must pass the CR exam.
- D. B.D.– approve experience for Certified Residential, must pass the CR exam.

**MISCELLANEOUS**

The Board reviewed and discussed the following:

- A. Dexter Outlaw motioned to approve sending up to and not to exceed seven staff and board


members to the AARO conference in Salt Lake City, UT; Matthew Walters seconded the motion and the motion passed 4-0.

- B. Motion to approve the per diem and travel expenditures for the KREAB board members for the August 10, 2023 regular meeting by Member Matthew Walters, seconded by John Dexter Outlaw, all being in favor, motion carried.

**ADJOURNMENT**

John Dexter Outlaw moved to adjourn the meeting. Matthew Walters seconded the motion. The motion passed 4-0 and the meeting was adjourned.

Minutes Approved:

 Chair 9-6-23  
Date

 Administrative Coordinator 8/25/23  
Date

Pursuant to KRS 324B.060, I, Kristen Lawson

Acting **Executive Director of the Kentucky Real Estate Authority**

**(KREA), have reviewed and approved the expenditures for the meeting of the Kentucky Real Estate Appraisers Board (the Board) held on 8/25/23.**

**This Approval is based upon my review of the expenditures as described in the minutes and in greater detail as on file with the KREA. I did not review, nor did I participate in discussions, deliberations, or decisions regarding the actions taken by the Board at this meeting related to individual disciplinary matters, investigations, or applicant reviews. The Board approved the minutes of its August meeting, at its meeting held on 8/25/23.**

Kristen R. Lawson  
**Executive Director**

09/26/2023  
**Date**